EASTERN CAROLINA ENT – HEAD AND NECK SURGERY, PA

850 Johns Hopkins Drive – PO Box 5007 – Greenville, NC 27835

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Authorization to Use or Disclose Protected Health Information

Nondiscrimination & Accessibility Statement

Eastern Carolina Ear, Nose & Throat- Head & Neck Surgery, PA complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Eastern Carolina Ear, Nose & Throat- Head & Neck Surgery, PA does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Eastern Carolina Ear, Nose & Throat-Head & Neck Surgery, PA:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact Angie Venters. If you believe that Eastern Carolina Ear, Nose & Throat-Head & Neck Surgery, PA has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Angie Venters, 850 Johns Hopkins Drive, Greenville, NC 27834, 252-752-5227, aventers@easterncarolinaent.com. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Angie Venters is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue SW., Room 509F, HHH Building Washington, DC 20201 1-800-868-1019, 800-537-7697 (TDD)

Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html